



CARES Act HEERF 30-Day Fund Report

The following information must appear in a format and location that is easily accessible to the public 30 days after the date when the institution received its allocation under Section 18004(a)(1) of the CARES Act and updated every 45 days thereafter:

1. We acknowledge the institution signed and returned to the Department the Certification and Agreement, and we assure the institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.
2. The total amount of funds the institution will receive or has received from the Department pursuant to the institution's Certification and Agreement [for] Emergency Financial Aid Grants to Students is \$108,023.
3. The total amount of Emergency Financial Aid Grants distributed to students under Section 18004(a)(1) of the CARES Act as of the date of submission is \$108,022.95.
4. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act are 116.¹
5. The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a)(1) of the CARES Act is 115.
6. The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under Section 18004(a)(1) of the CARES Act are as follows:

Since all of our students were affected by the disruption of campus operations due to coronavirus, we used the following steps to determine who qualified for the grant based on being Title IV eligible and by being enrolled in a Title IV eligible program:

¹ <https://www.federalregister.gov/d/2020-19041/p-22>

- a) All non-Title IV recipients enrolled in a Title IV program were surveyed with FAFSA eligibility requirements to determine their Title IV eligibility.
 - b) All students from 6(a) that were determined to be Title IV eligible were added to the number of students that were currently receiving Title IV aid to obtain the total Title IV eligible students.
 - c) All students from 6(b) were surveyed to see who wants/needs the grant funds.
 - d) The total number of students from 6(c) who requested the grant funds were divided into the amount reported in number 2 to determine the amount of each student's grant award.
7. We notified all students of the availability of the grant funds for Title IV eligible students in Title IV eligible programs (only) and that these funds were to be used to cover expenses related to the disruption of campus operations due to coronavirus. We then notified the non-Title IV students of the survey mentioned in 6(a) so they could be considered for the grant, if eligible. All eligible students were then surveyed to see if they wanted/needed to receive the grant funds, and if so, how they wished to receive their check: via mail or pick up. If the latter, the students were notified when the check was available for pick up.